



## TOWN OF CARRBORO

### PLANNING BOARD MEETING

301 West Main Street, Carrboro, North Carolina 27510

THURSDAY, MARCH 5, 2026 – REMOTE MEETING

MEMBERS	GUESTS	STAFF
Galen Kirkpatrick, Chair	Josh Dalton (Sungate)	Tina Moon
Bruce Sinclair, Vice-Chair	William Altman (Timmons)	Jacob Wiggins
Susan Poulton	Kayla Cao (Turn Town)	Stephanie Bray
James Scott	James Johnson (LS3P)	Becca Eversole-Robinson
Rachel Gaylord-Miles	Katherine Peele (LS3P)	Bear Tosé
Sharon Reilly	David Contreras (CHCCS)	Duncan Dodson
Terri Buckner		

Absent/Excused: Carney, Foushee, Peretin, Scales

#### I. WELCOME & INTRODUCTIONS

Kirkpatrick opened the meeting at 7:31 P.M.

#### II. JOINT REVIEW ITEMS

##### A. Concept Plan Review for Carrboro Elementary School

Staff member Jacob Wiggins provided a brief introduction of the concept plan proposed for new school facilities at Carrboro Elementary. Wiggins noted that the concept plan is the first step in the special-use permit A application, where the project will ultimately go before the Town Council for consideration after submittal to staff and review.

A representative from the civil engineering team, Mr. William Altman, provided an overview of the concept plan and ongoing conversations about design. Altman noted that the campus will remain active during construction of the new facilities, and cited safety, access, and circulation as top considerations during and after construction. Board members and the applicant discussed construction vehicle access, enclosure of equipment on the site during construction, energy efficiency and incorporation of renewable energy into project design, creation of playgrounds at the rear of the site and a multi-purpose playfield in the center of the site, shading and tree canopy considerations, neighborhood and community outreach, bicycle and pedestrian access and bicycle parking, and considerations of impact of facility lighting to neighbors.

The Joint Review portion of the meeting concluded at 8:15 PM

#### III. APPROVAL OF MINUTES

Poulton motioned to approve the February 19, 2026, minutes. Sinclair seconded the motion. The Planning Board February 19, 2026, meeting minutes were approved at 8:16 P.M.

1 **IV. OTHER MATTERS**

2 **A. Concept Plan Review for Carrboro Elementary School**

3 Board members discussed the concept plan and provided the following comments to the applicant:

- 4
- 5 • We appreciate the development of a new school that meets modern school standards while still
  - 6 being integrated into the existing residential neighborhood.
  - 7 • We would like to see an emphasis on bike-ped connectivity within the school campus and to
  - 8 the surrounding street system
  - 9 • The project should provide sufficient bicycle parking for students near the school entrance and
  - 10 play areas. At least fifty-percent of bicycle parking should be covered.
  - 11 • We would like to see solar included in the project to the extent practicable.
  - 12 • Consider incorporating daylighting into the design and other best practices such as operable
  - 13 windows.
  - 14 • Promote site safety, particularly where the site abuts the road or vehicle use, while maintaining
  - 15 access for community use.
  - 16 • Careful thought of tree planting to provide shade for the front field and other play areas.
  - 17 • Consider the use of sustainable building practices and recycling elements of the existing
  - 18 building into the new campus where possible.
- 19

20 **VOTE:**

21 AYES: (7) Buckner, Gaylord-Miles, Kirkpatrick, Poulton, Reilly, Scott, Sinclair

22 NOES: (0)

23 ABSTENTIONS: (0)

24 ABSENT/EXCUSED: (4) Carney, Foushee, Peretin, Scales

25

26 **B. School of Government Modules - Debrief**

27 Staff member Tina Moon asked Board members if they had any feedback about the approach for the

28 training videos—if the bundling and discussion of videos was accessible and helpful and if there was

29 anything the Board would like to change about reviewing the training. Board members affirmed the

30 approach and agreed to review and discuss the last bundle of videos at the March 19, 2026 meeting.

31

32 **V. ADJOURNMENT**

33 Having completed the agenda, the meeting was adjourned at 8:40 P.M.